



MEETING OF THE  
TRANSPORTATION AUTHORITY OF MARIN  
OVERSIGHT COMMITTEE

May 15, 2006

MARIN COUNTY CIVIC CENTER  
3501 CIVIC CENTER DRIVE  
SAN RAFAEL, CALIFORNIA

**MEETING MINUTES**

Members Present:

Lori Lopin  
Gina Feiner  
Barbara George  
Don Wilhelm  
Walter Strakosch (alt.)  
Scott Tye (alt.)  
Ray Hirsch  
Sue Beittel (alt.)  
Allan Bortel

Staff Members Present:

Dianne Steinhauser, TAM Executive Director  
Craig Tackabery, Marin County Assistant Public Works Director  
Mary Klingensmith, Nolte Associates

*Chair Lopin called the Oversight Committee Meeting to order at 5:08 p.m.*

**1. Introductions**

Committee members and staff did self-introductions.

**2. Public Hearing – Release of TAM Citizens’ Oversight Committee Fiscal Year 2004/05 Annual Report**

The hearing opened at 5:09 p.m. No comments were presented. The hearing closed at 5:12 p.m.

The Committee agreed to present the Report to the TAM Commission on May 26<sup>th</sup>. Chair Lopin confirmed that she would attend and make the presentation.

The Committee directed staff to take the following actions to publicize the Report:

- Post the report to the TAM web site
- Keep hard copies of the report available at the TAM offices
- Email a pdf version of the report to Marin libraries and to the Administrators of local cities, towns, and the County for distribution to Council Members.

In addition, the following Committee members volunteered to distribute hard copies of the report to area libraries and town/city halls as follows:

- Sue Beittel – San Rafael
- Gina Feiner – San Anselmo and Fairfax
- Scott Tye – West Marin

- Walter Strakosch – Mill Valley
- Don Wilhelm - Novato

**3. Approval of Minutes of April 17, 2006 Meeting (Action)**

There were two corrections to the minutes of the April 17<sup>th</sup> meeting:

- 1) For item 4 – Citizens' Oversight Committee Annual Review Checklist, strike the word "with" in the next to last sentence of the motion.
- 2) For item 7 – Citizens' Oversight Committee FY 2004/2005 Annual Report, correct change to show that Ray Hirsch, not Sue Beittel, seconded the motion.

**Ray Hirsch moved, and Don Wilhelm seconded, to approve the minutes of the April 17, 2006 meeting, as corrected.**

**4. Committee Member Reports (Discussion)**

Commission Activities – Don Wilhelm reported that the April 27<sup>th</sup> TAM Commission meeting had focused on the draft Strategic Plan, which is now out for a 45-day public comment period (ending June 16, 2006).

Executive Committee Activities – Don Wilhelm reported on the status of several items from the Executive Committee meeting, with additional clarification provided by Dianne Steinhauser.

- a) Future fund sources and the status of SB 1266 (the state General Obligation bonds for infrastructure improvements). Dianne Steinhauser offered to email the text of the bill to the group. Dianne provided an overview of the bond measure, noting that its impact would be equivalent to a 10¢ increase in the gas tax.
- b) Review of the adjusted FY05/06 budget and the draft FY06/07 budget.
- c) Bike path maintenance and determining responsibility for maintenance.

Technical Advisory Committee (TAC) Activities – There was no TAC meeting in April or May.

Marin County Transit District (MCTD) Activities – Allan Bortel reported that proposed changes to the Service Plan had met with resistance. Scott Tye noted that for the first series of public meetings, the West Marin area had not received clear notices, but that the noticing for the second series had been much better managed. It was also reported that MCTD expects to have a new General Manager by fall 2006.

**5. FY 2005/06 Audit Scope of Services (Discussion)**

Staff reported on the status of discussions with R. J. Ricciardi. Based on changes in TAM's internal structure and the increase in revenues and expenditures, the fee for the upcoming audit will be \$10,000.

In response to Don Wilhelm's question, staff confirmed that the auditor will break out Measure A revenues and expenditures in the FY05/06 financial statements, but that this would be based on information provided by TAM staff, and that the auditor would not be able to comment on the eligibility of expenditures funded by Measure A revenues.

**6. Measure A Expenditure Summary for Period July 1 to March 31, 2006 (Discussion)**

Staff provided the quarterly update for Measure A Revenues and Expenditures. Staff also confirmed that the reports would be posted to the TAM website. Don Wilhelm suggested and staff agreed that the "Measure A Programs / Projects" category should be broken out to show specific recipients of Measure A allocations.

**7. Open Time for Public Input**

*Chair Lopin adjourned the meeting at 6:03 p.m.*